



Clubhouse, Pavilion, and Gazebo Rental Information and Rules

Clubhouse Information:

- 40 person maximum occupancy
- Does NOT include pool access unless pavilion is also rented for “pool party”
- Furniture may be moved into hallway to accommodate tables, etc.
- If furniture is moved, it must be moved back to original locations at end of rental
- Bathroom is shared with community, door must be locked from inside clubhouse after rental
- If French doors are both opened to move tables, reengage the pins on the left side of the door to properly lock the doors

Pool Parties:

- No more than 20 swimmers
- NO RENTAL OF POOL FOR PRIVATE PARTIES
- Adult supervision of swimmers is a MUST for the entire time of party
- Must rent pavilion (\$25 extra) and leave towels in that area
- All trash must go in large outside trash cans
- No pool parties on Memorial Day Weekend, 4th of July, Labor Day, 1st and last weekend of the swim season
- Music volume must be kept to a minimum and inside the clubhouse

Pavilion or Gazebo Rentals:

- Pavilion (inside pool area) must be rented for pool parties - \$25
- Gazebo near tennis courts - \$25
- No deposit necessary for Gazebo
- Gazebo is used by tennis team when they have matches at HG
- Gazebo may be used for free; but if **exclusive** use is needed, it must be rented

Clubhouse Rentals:

- HG Homeowners and/or Non-Profits - \$100.00
- \$150 Security Deposit for cleaning/damage (refundable)
- Non HG Homeowners - \$150, Plus \$350 Damage/Cleaning Deposit (refundable)
- Money order or official check – no personal checks
- Cash is accepted
- All checks and money orders payable to HG HOA (Hampton Glen HOA)
- Arrangements will be made for payment drop off/security deposit pickup
- HG homeowners must have all HOA fee paid in full before renting
- No GLITTER

- Must be at least 25 years old to rent

Bathrooms:

- Lock the bolt when using the bathrooms because of the key code on outside of doors
- Unlock the bolt after use
- Ensure outside doors are closed but bolt is not engaged when cleaning up
- Lock the inside door to bathrooms when rental is finished
- Renters do not have to clean the bathrooms

Hall Door:

- Lock this door when cleaning up
- 8 folding chairs and 5 folding tables are available for use for all renters

Clubhouse Manager:

Stefanie Baker - (404) 934-3854

Assistant Clubhouse Manager:

Denise Pierce – (770) 630-8104